



WORKING ENVIRONMENTS

Quality Policy and Objectives

Working Environments objective is to achieve sustained and consistent quality of services and growth by providing services which exceed the needs and expectations of its Clients.

This level of quality is achieved through adoption of a management system or procedures that reflect the competence of the company to existing Clients and potential new Clients.

Achievement of these objectives involves all staff, who are individually responsible for the quality of their work, resulting in a continually improving working environment for all. This policy and objective is provided and explained to each employee by the Managing Director and/or Operations Director.

Through this policy, we provide commitment to continual improvement of the effectiveness of this management system through regular monitoring, measurement and analysis.

We aim to comply with all applicable requirements, including legal and legislative requirements and this policy provides the framework for establishing and reviewing our quality objectives.

To achieve and maintain the required level of assurance the management team retains responsibility for the quality system with routine operation controlled by the department managers/operations managers.

This policy is reviewed at various stages for suitability. These generally being board meetings, management review meetings and internal audits.

The objectives of the quality management system are:

- to maintain an effective quality management system complying with industry standards;
- to achieve and maintain a level of quality which enhances the company's reputation with our Clients and supply chain;
- to ensure compliance with relevant statutory and safety requirements; and
- to endeavor at all times to exceed Client satisfaction with the services provided by Working Environments.

Signed:



Managing Director

Date: 07 November 2017